

#### **Our Teams**









Outreach & Awareness



Case Management



Advocacy

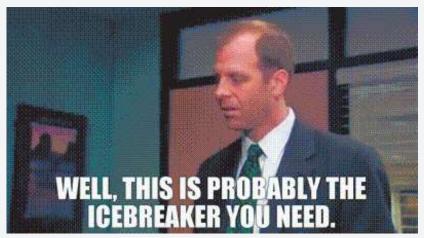
Macro Level Micro Level





#### **Icebreaker**





ANSWER IN ONE WORD: What is the most negative trait that a leader can have?

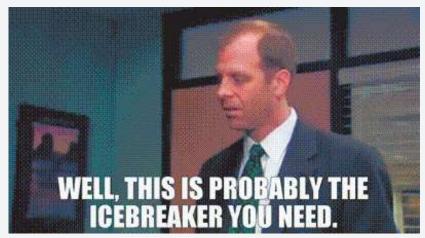




#### **Icebreaker**

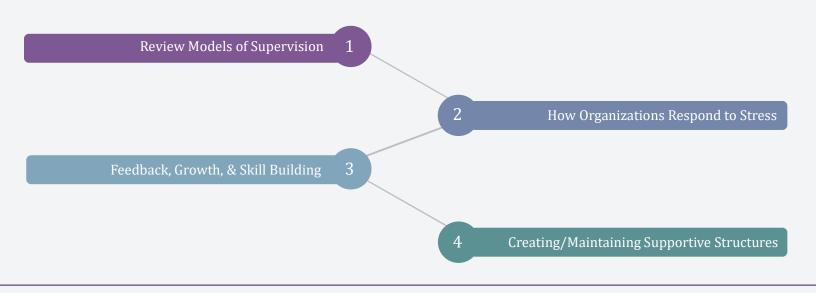


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## ANSWER IN ONE WORD: What is the most important skill/attribute a staff member can possess?

#### **Agenda & Objectives**





Supervision is a reliable relationship for support, learning and growth. It is not parenting, it is not therapy and it is not authoritarian.



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My organization adapts well to change.

1- Disagree

2- Neutral

3-Somewhat Agree

4- Strongly Agree

\*A score of 4 means you have expertise in this area that may be of help to other organizations interested in improving their performance around this standard.



#### Trauma-Informed Organizational Self-Assessment

Our leadership release staff from their usual duties so that they may attend trainings/professional development.

1- Disagree

2- Neutral

3-Somewhat Agree

4- Strongly Agree

\*A score of 4 means you have expertise in this area that may be of help to other organizations interested in improving their performance around this standard.



Our work is a source of meaning and inspiration, we regularly discuss the impact we make with our staff.

1- Disagree

2- Neutral

3-Somewhat Agree

4- Strongly Agree

\*A score of 4 means you have expertise in this area that may be of help to other organizations interested in improving their performance around this standard.



We are good at having difficult conversations within the group.

1- Disagree

2- Neutral

3-Somewhat Agree

4- Strongly Agree

\*A score of 4 means you have expertise in this area that may be of help to other organizations interested in improving their performance around this standard.



We are focused on learning, growth, and continuously improving how our Team works.

1- Disagree

2- Neutral

3-Somewhat Agree

4- Strongly Agree

\*A score of 4 means you have expertise in this area that may be of help to other organizations interested in improving their performance around this standard.



#### Trauma-Informed Organizational Self-Assessment

Employees know and personally identify with the mission & values of the organization.

1- Disagree

2- Neutral

3-Somewhat Agree

4- Strongly Agree

\*A score of 4 means you have expertise in this area that may be of help to other organizations interested in improving their performance around this standard.



#### **Supervision Models**





#### 3 Functions of Supervision



#### **Administrative**

Paperwork, Org. Functions, Policy & Procedures, Strategic Planning, Etc.



#### **Educative**

Modeling, Facilitating Growth, Providing Professional Development, Encouraging Curiosity, Etc.

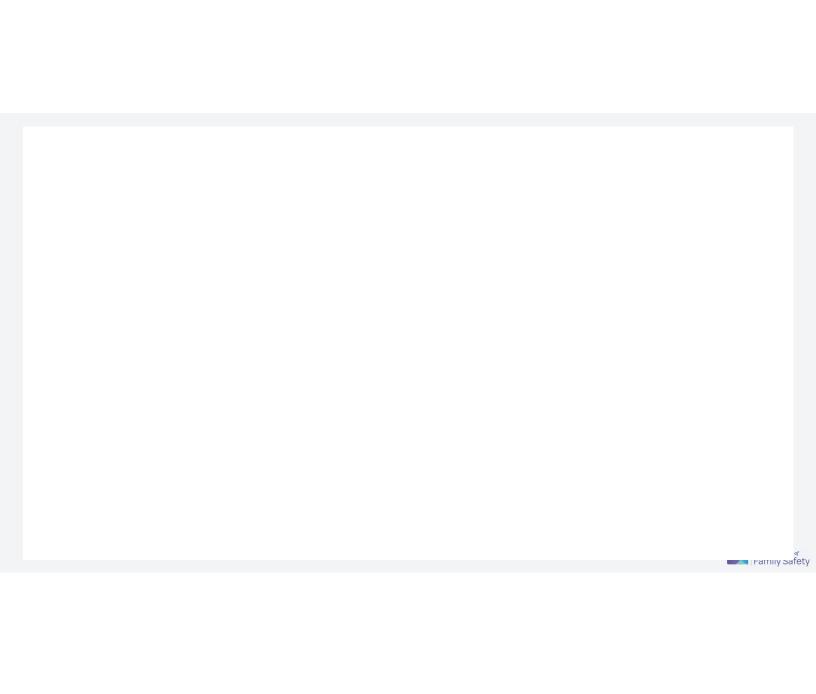


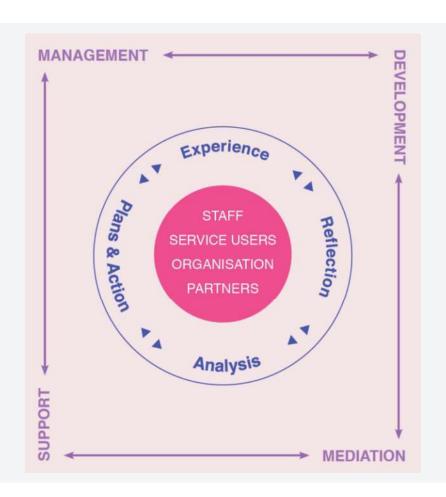
#### **Supportive**

Creating Scaffolding, Removing Obstacles, debriefing, Etc.

Alfred Kadushin Model







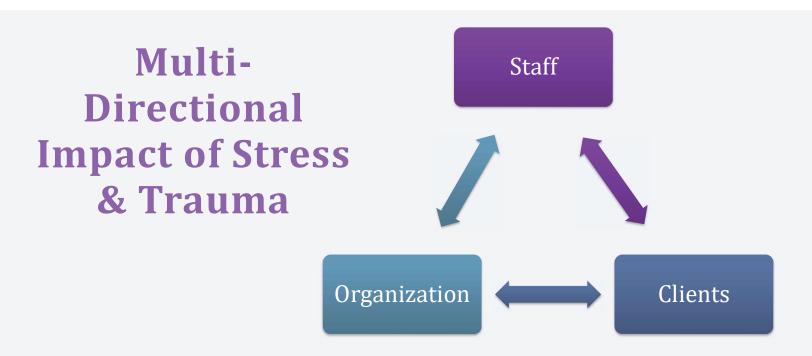


# Sharing the Load SUPERVISOR Delivering the four functions Support Management Mediation Development TEAM MENTOR/BUDDY SUPERVISEE

#### **Responding to Stress**







**Discussion Question:** What does it look like when you pay too much attention to managing the stress of individual staff and not enough to the organization as a whole?

#### **Capacity is Diminished**





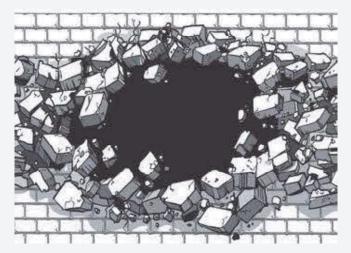
## The Boundary Spectrum: Boundaries Become Constricting





## The Boundary Spectrum: Boundary Collapse

- Professional Boundaries
- Work-Life Balance
- Role Definition
- Personal Boundaries



**Discuss:** Share a time where you have noticed a boundary collapse with an individual or team.



#### **Internal Siloing**





### Characteristics of a Traumatized Organization: Unresolved Grief



Restoring Sanctuary, Bloom, 2013



"There is always grief somewhere in the room. You can't eliminate such suffering, nor can you ask people to check their emotions at the door. But you can use your leadership to begin the healing process. Through your presence you can model behaviors that set the stage for the process of making meaning out of terrible events. And through your actions you can empower people to find their own ways to support one another during painful times. This is a kind of leadership we wish we would never have to use, yet it is vital if we are to nourish the very humanity that can make people—and organizations—great."

Harvard Business Review-Leading in Times of Trauma





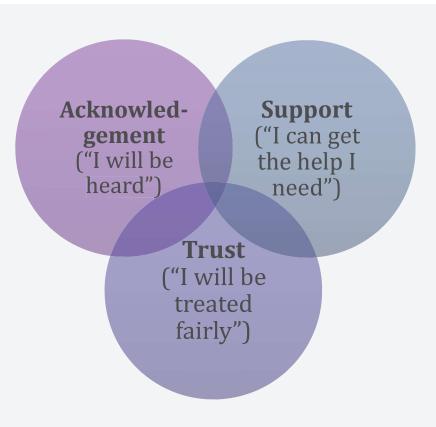
"Make no mistake:
whether you train and
support your managers
in their role as
mitigators of trauma,
they will be playing this
role regardless."

 $\label{lem:compassionate} \textit{Manager: A Trauma-Sensitive Approach to Managing in the Era of Covid-19}$ 





How do we ensure that our organizations have the skills and resources to navigate trauma effectively?



Katharine Manning, The Empathetic Workplace



"When people know they can bring their pain to the office, **they no longer have to expend energy trying to ignore or suppress it**, and they can more easily and effectively get back to work."

(Jane E. Dutton, Peter J. Frost, Monica C. Worline, Jacoba M. Lilius, Jason M. Kanov, "Leading in Times of Trauma,")



## Development & Growth

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#### Do No Harm

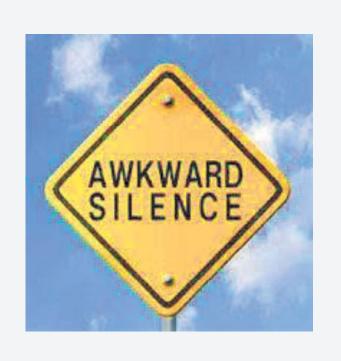


## 'For a leader there is no trivial conversation.'



What does this idea mean to you, and does it impact the way you think about conversations in your organization?







## Why Do We Avoid Hard Conversations?



#### What is the Conversation Gap?

70%

7 In 10 US Workers Would Rather Avoid A Discussion



Across generations and levels of seniority 80%

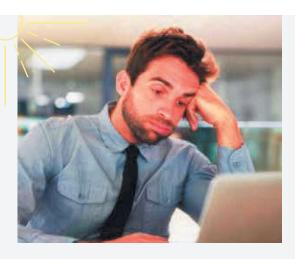
LGBTQ+ Staff
Struggle with
Difficult
Conversations at
Work



More Prevalent at Small (& Very Large) Employers



What is the impact of the Conversation Gap in our workplaces?









-Brene Brown

**Discuss:** How have you seen this show up in supervision?

GLEAR IS KIND



## Yes, And....

**Coworker A:** "I think that meeting went really well."

Coworker B: "Yeah I know, everyone seemed to be on the same page."

Coworker A: "Finally. I feel like Jim shoots everything down."

Coworker B: "It can feel that way, but I think he's just being cautious."

Coworker A: "It just frustrates me that he can't seem to get on board."

Coworker B: "I can understand that frustration, I also think it's good to have a more wary voice in the room. That means we really have to look at our ideas from all angles. And you know if you've won him over this project must really be exciting."



## Clear is Kind: Skills & Expectations



The less we give feedback, the less feedback means.



Where/when have they learned the skills?



How is Professional development Prioritized?



How are we communicating what skills are important to our organization?



## **Trust**

Employees who display a high degree of trust in leadership...











 ${\it The \, Neuroscience \, of \, Trust, \, Harvard \, Business \, Review, 2017}$ 



## How do we Reframe?

- "No one ever notices all my hard work. Without me this place would fall apart."
- "This is not my job/responsibility. Why do I have to do this?"
- "I feel like a failure. There was nothing I could do to help that client and if they get hurt again it is my fault."



# **Supportive Structure**





# How Can Supervisors be an Oasis?



Provide Structure & Balance

Create Mindful & Intentional Spaces/Processes

Slow Things Down (On Purpose)

Model Respectful Engagement



# **Staff Areas** of **Growth**





# What did you last use your Mission, Vision, or Values Statements for?





### **Reconnecting with Organizational Mission & Values**

- Using Values as a Team Building and Assessment Tool
- Use Values to Build Organizational Culture
- Use Mission & Values to Help Resolve Conflicts
- Use Mission & Values in Strategic Planning
- Also Helps in Connecting the Staff Member to their Personal 'Why'





### **Increase Staff Resilience**

- · Make staff feel heard
- Ensure productivity measures also account for-
  - team building/connectedness
  - meaningful professional development
  - wellness
- Ensure supervisors apply a **humanized** sense of productivity to themselves, too.
- Assume Unexpressed Needs for Support
- Develop a Training Plan for All
- Make wellness a common topic in meetings and check-ins





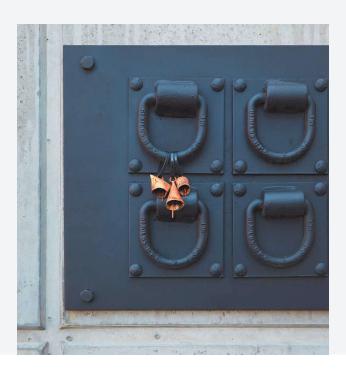
# Leadership Practices for a Healthy Organization – Peer Support



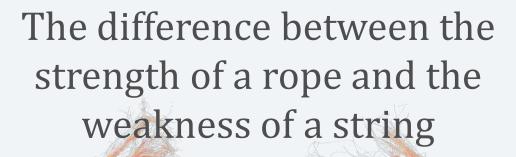
How often are you able to connect with another leader to share support about the challenges you face?



# **Make Meaning**



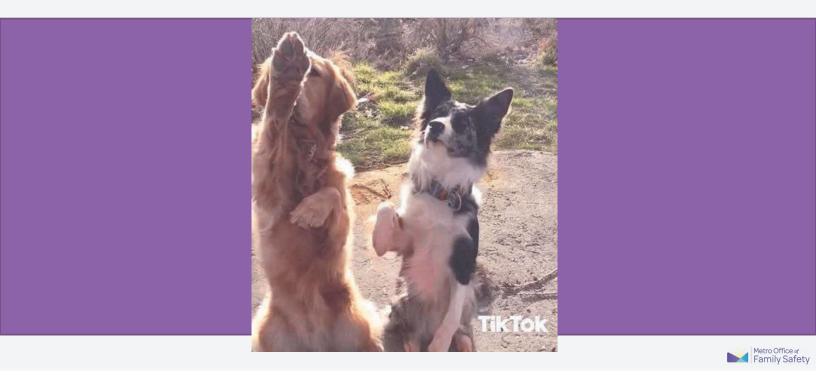




is that a rope is a hundred strings that have bound together.



# **What Questions Do You Have?**



- Living Our Values: Supervision And Feedback For Survivor-serving Organizationshttps://www.futureswithoutviolence.org/supervisionandfeedback
- 4x4x4 Supervision Model- https://www.researchinpractice.org.uk/all/content-pages/videos/the-4x4x4-supervision-model/
  - Tool- https://adultsdp.researchinpractice.org.uk/media/4349/ttsdp\_tool\_the-4x4x4-model-during-the-pandemic\_may\_20.pdf
  - Tool- <a href="https://volunteeringhub.org.au/wp-content/uploads/2021/02/Guide%20to%20Supervision:%20Models%20for%20Supervision.pdf">https://volunteeringhub.org.au/wp-content/uploads/2021/02/Guide%20to%20Supervision:%20Models%20for%20Supervision.pdf</a>
- Kadushin Model-<u>https://tinyurl.com/2zv9jtab</u>
  - Tool- https://ahmadrofai.files.wordpress.com/2017/08/alfred-kadushin-daniel-harkness-supervision-in-social-work-2002.pdf
- Trauma Informed Workplaces- <a href="https://hbr.org/2022/03/we-need-trauma-informed-workplaces">https://hbr.org/2022/03/we-need-trauma-informed-workplaces</a>
- Books:
  - · Daring greatly and Dare to Lead Brené Brown
  - Radical Candor Kim Scott
  - The Fearless Organization Amy Edmondson
  - The Empathetic Workplace by Katharine Manning
  - The Compassion Fatigued Organization by Michelle Graff
  - Organizational Trauma & Healing by Vivian & Hornann
  - Care Scarcity to Abundance, Kanther, 2015
  - Restoring Sanctuary, Bloom, 2013
  - The Five Dysfunctions of a Team, Lencioni, 2002



- General Resources:
- https://thriveglobal.com/stories/managing-conflict-at-work-the-4-elements-of-courageous-conversations/
- https://www.greatplacetowork.com/resources/blog/a-guide-to-the-discussion-you-are-scared-to-have-right-now
- https://www.drmichellerozen.com/communication-skills/handling-courageous-conversations/
- https://www.lifehack.org/articles/productivity/7-keys-having-courageous-conversation-with-anyone.html
- https://hbr.org/2015/01/how-to-handle-difficult-conversations-at-work
- https://www.fastcompany.com/3038997/the-top-6-mistakes-managers-make-when-having-difficult-conversations
- https://www.fastcompany.com/3039177/the-most-difficult-conversations-you-have-ever-had-at-work
- <a href="https://blog.krauthammer.com/difficult-conversations-at-work">https://blog.krauthammer.com/difficult-conversations-at-work</a>
- $\textcolor{red}{\bullet https://www.eriesd.org/site/handlers/filedownload.ashx?moduleinstanceid=19511\&dataid=24599\&FileName=Module%208\%20-\%20Difficult%20Conversations\%20Participant%20Booklet%20v4.pdf}$
- Conversation Gap Research- https://yhoo.it/3RJMHSH
- <u>Conversation Skills-</u> https://www.drmichellerozen.com/communication-skills/handling-courageous-conversations/
- Washington Post, How to Have Courageous Conversation at Work
- https://www.washingtonpost.com/business/how-to-have-courageous-conversations-at-work/2021/06/17/068029ea-a9f6-11eb-8c1a-56f0cb4ff3b5 story.html
- Handling Discomfort- <a href="https://www.gsb.stanford.edu/insights/managing-moment-how-get-comfortable-being-uncomfortable">https://www.gsb.stanford.edu/insights/managing-moment-how-get-comfortable-being-uncomfortable</a>
- <a href="https://www.betterup.com/blog/get-comfortable-being-uncomfortable">https://www.betterup.com/blog/get-comfortable-being-uncomfortable</a>



 $\label{lem:compassionate Manager-https://www.leadingagema.org/assets/COVID19/The%20Compassionate%20Manager%20-%20A%20Trauma-Sensitive%20Approach%20to%20Managing%20in%20the%20Era%20of%20Covid-19%20Edgework%202020.pdf$ 

Futures Without Violence- MVV Toolkit- <a href="https://www.futureswithoutviolence.org/wp-content/uploads/Organizational-Mission-and-Values-Toolkit.pdf">https://www.futureswithoutviolence.org/wp-content/uploads/Organizational-Mission-and-Values-Toolkit.pdf</a>

https://hbr.org/2017/06/6-ways-to-weave-self-care-into-your-workday

https://coanet.org/2018/01/keeping-our-trauma-therapists-healthy-with-vicarious-resilience/

#### Community Care Resources:

https://advice.theshineapp.com/articles/why-community-care-is-the-perfect-companion-to-your-self-care-practice/https://thetempest.co/2019/01/03/news/social-justice-and-inequality/community-self-care/https://shegeeksout.com/blog/beyond-self-care-understanding-community-care-and-why-its-important/

Organizational Stress As A Barrier To Trauma-informed Service Delivery - <a href="https://connectingparadigms.org/wp-content/uploads/2019/05/21360-Organizational Stress as a Barrier to Trauma-Informed-Bloom.pdf">https://connectingparadigms.org/wp-content/uploads/2019/05/21360-Organizational Stress as a Barrier to Trauma-Informed-Bloom.pdf</a>



#### **Organizational Assessment Tools:**

- Organizational Assessment By Staff- <a href="https://www.hca.wa.gov/assets/program/trauma-informed-self-assessment-wisconsin.pdf">https://www.hca.wa.gov/assets/program/trauma-informed-self-assessment-wisconsin.pdf</a>
- Org Self-Care & Wellnesshttps://www.courts.state.co.us/userfiles/file/Administration/Planning and Analysis/JessicaJ%2 0Folder/Organizational%20Self-Care.pdf
- <a href="http://grahamlowe.ca/cgi-bin/rws5.pl?FORM=Healthyorganizations">http://grahamlowe.ca/cgi-bin/rws5.pl?FORM=Healthyorganizations</a>
- <u>Culture of Wellness- https://www.thenationalcouncil.org/wp-content/uploads/2020/01/Culture of Wellness Self-Assessment -COW-OSA- Summer 2015.pdf</u>
- https://cdn2.hubspot.net/hubfs/3355037/Workplace%20Wellness%20Assessment%20Checklist.pdf
- Youth Serving Orgs- <a href="https://traumaticstressinstitute.org/wp-content/uploads/2010/06/Trauma-Informed-Care-Org-Self-Assessment-Final.pdf">https://traumaticstressinstitute.org/wp-content/uploads/2010/06/Trauma-Informed-Care-Org-Self-Assessment-Final.pdf</a>
- Trauma Informed Care Assessment- <a href="https://nhchc.org/wp-content/uploads/2019/08/mhfa-ti-assessment.pdf">https://nhchc.org/wp-content/uploads/2019/08/mhfa-ti-assessment.pdf</a>



- https://medium.com/thrive-global/why-nonprofits-have-a-burnout-problem-e964766414f
- https://www.chcs.org/media/ATC-Staff-Wellness-121316 FINAL.pdf
- https://www.ncbi.nlm.nih.gov/books/NBK207194/
- https://bettermarketing.pub/how-to-strengthen-your-team-culture-with-little-ceremonies-7e12b6ff4c6d
- https://uwm.edu/deanofstudents/trauma-informed-toolkit/supervision-toolkit/
- <a href="https://www.awcommunities.org/trauma-responsive-organizational-approaches-to-grief-processing-and-healing-covid-19-and-beyond">https://www.awcommunities.org/trauma-responsive-organizational-approaches-to-grief-processing-and-healing-covid-19-and-beyond</a>
- https://hbr.org/2002/01/leading-in-times-of-trauma
- The Revelation of Organizational Trauma, William A. Kahn, 2003 : http://journals.sagepub.com/doi/pdf/10.1177/0021886303261954
- PROTECTING EMPLOYEES FROM ORGANIZATIONAL TRAUMA, Darcy Jacobsen, 2012: http://www.globoforce.com/gfblog/2012/protecting-employees-from-organizational-trauma/
- Organizational Trauma and Resilience, Resource Sharing Project, 2016:
   <a href="http://www.resourcesharingproject.org/sites/resourcesharingproject.org/files/Organizational Trauma and Resilience.pdf">http://www.resourcesharingproject.org/sites/resourcesharingproject.org/files/Organizational Trauma and Resilience.pdf</a>
- http://www.antiochseattle.edu/wp-content/uploads/2012/07/Orthoworkshop07.HormannVivian.pdf



- Clear is Kind- https://brenebrown.com/articles/2018/10/15/clear-is-kind-unclear-is-unkind/
- · https://www.welldoctors.org/post/can-we-combine-clarity-and-kindness-in-our-communication
- Toolkit- https://www.diverseeducators.co.uk/courageous-conversations-toolkit/
- Difficult Emotions:

https://www.psychologytoday.com/us/blog/wander-woman/201410/how-deal-other-peoples-difficult-emotions https://www.fastcompany.com/3038935/how-to-deal-with-emotionally-difficult-situations-at-work

- Avoidant Communication Style:
- https://leadingharmoniously.wordpress.com/2017/05/10/what-is-your-conflict-style-confrontational-or-avoidant1/
- https://simply-people.co.uk/how-is-your-communication-style-affecting-employees/
- Improvisation Skills in the Workplace:
- https://hbr.org/2021/03/improvisation-takes-practice
- https://www.culturehive.co.uk/wp-content/uploads/2020/10/Thinking on your feet report.pdf
- https://www.tennessean.com/story/money/2015/06/08/improv-skills-apply-business/28502387/
- https://www.inc.com/lolly-daskal/how-improv-can-make-you-a-better-leader.html
- https://blog.stafflink.ca/recruiting-tips/improvisation-techniques-communication-skills
- https://www.themuse.com/advice/improv-techniques-talk-to-people-at-work-office







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